



# j-Teams Leader Application



j-Teams  
Helping Japanese Churches Grow

## Team Leader Qualifications

1. Love Jesus Christ & have been a Christian for at least 1 year by the time of application.
2. 19 years of age and completed one year of college.
3. U.S. or Canadian citizen.
4. Native or fluent English speaker.
5. Active member of a local church.
6. Your sending organization must endorse your team's participation and agree with Asian Access's statement of faith.
7. Your team must have a staff sponsor at your sending organization.
8. Commits to find team members from sending organization and lead them through all of Asian Access' training materials.
9. Attends Team Leader Retreat.
10. Commits to raise funds for trip.
11. Baptized before departure to Japan.

## How to Apply to be a Team Leader

1. Before applying, contact your missions pastor, missions committee at church or staff worker at school to let them know that you are hoping to apply to become the Team Leader for a j-Team to Japan. They can visit our website to learn more about Asian Access: <http://www.asianaccess.org/>. Your gatekeeper is crucial to your Japan missions experience.
2. Download & print all the application forms from [Asian Access Application Downloads](#) page by clicking on the appropriate links:
  - A. j-Teams: Team Leader Application
  - B. j-Teams: Short-Term Spiritual Reference form
  - C. j-Teams: Short-Term General Reference form (for any non-Christian references)
 After clicking each link, here's what to do. Using the Adobe Reader toolbar (not your browser toolbar), print them out (the button that looks like a printer) or save them to your hard drive (the button that looks like a floppy disk) and the print.
3. Distribute at least 5 reference forms to those references you designate on page 3 of the application. Give references the **Spiritual Reference** form. If your Employer/Teacher is a non-Christian, please give them the **General Reference** form. Have each person mail his/her completed reference form in an envelope you have stamped and pre-addressed to:
 

j-Teams  
Asian Access  
P.O. Box 200  
San Dimas, CA 91773 USA

 or they can fax to "Attn j-Teams" at (866) 862-0968.  
 It is imperative that your references send in the forms directly to us to comply with the Freedom of Information Act and the Family Educational Rights and Privacy Act of 1974, that you will sign on page 3 of the application.
4. Complete both the **j-Team Leader Application** and **Self-Reference** form and mail in one envelope to:
 

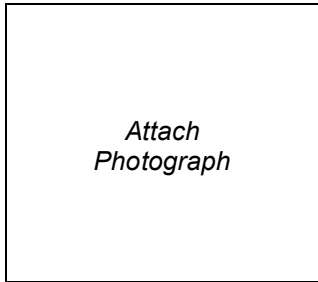
j-Teams  
Asian Access  
P.O. Box 200  
San Dimas, CA 91773 USA
5. Please follow up on your references and return your application and self-reference within two weeks. You will not be able to be screened until all forms for your Team Leader application (including **application, self-reference, and 5 references**) have been received by Asian Access.
6. Talk with groups and friends at your church and/or fellowship about this ministry opportunity. Ask them to pray for you and to consider joining or financially supporting the team you will lead. You'll need to have a total of 2-4 people, other than yourself, from your church or school to form your team. Asian Access can provide guidance to you and your missions pastor/committee or staff worker in recruiting team members.
7. Check out our frequently asked questions (FAQs) found at: <http://www.go2japan.org/faqs>

If you have any additional questions, please contact Emi Miller at [emiller@AsianAccess.org](mailto:emiller@AsianAccess.org) or (800) 543-3678 ext. 240.



The electronic version of these forms require Adobe Acrobat Reader, a free download for all platforms. Get it here if you don't have it already. Click **Acrobat® Reader™** icon or go to <http://get.adobe.com/reader/>





Position applying for: **j-Team Leader**

Sending organization: \_\_\_\_\_ (Church or School)

Length of Mission:  4 weeks  6 weeks  Other (must be pre-approved by Asian Access) \_\_\_\_\_

**PERSONAL INFORMATION** (Please type or print)

1. Full legal name: \_\_\_\_\_  
(last) (first) (middle)

Preferred name: \_\_\_\_\_ Spouse's name (if relevant): \_\_\_\_\_

2. Present address: \_\_\_\_\_ Parents' names (if relevant): \_\_\_\_\_

\_\_\_\_\_ Permanent address: \_\_\_\_\_

Home phone: ( ) \_\_\_\_\_

Work phone: ( ) \_\_\_\_\_ Permanent phone: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

What is the best time and place to reach you by phone? \_\_\_\_\_

3. Do you have a passport?  No  Yes Expiration date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. How and when did you first hear about this program? (please be specific) \_\_\_\_\_

Who was most influential in your decision to apply to this program? \_\_\_\_\_

5. Have you ever been baptized?  No  Yes If yes, when? \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If not, are you willing to be baptized before you leave for Japan?  Yes  No

6. What sports, hobbies or musical instruments do you enjoy? \_\_\_\_\_

\_\_\_\_\_

**POST-SECONDARY EDUCATIONAL HISTORY**

7.	Name of School	Dates Attended	Major/Minor	Degree/Hours Completed

If you are currently a student: School ends: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ School begins: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**EMPLOYMENT HISTORY**

8.	Place of Employment	Dates Employed	Description of Responsibilities

**SENDING ORGANIZATION AND LOCAL CHURCH INFORMATION**

9. Primary organization that would sponsor the team:	Church most actively involved in ( <i>on a weekly basis</i> ):
Name: _____	Name: _____
Denomination: _____	Denomination: _____
How long have you attended? _____	How long have you attended? _____
Address: _____	Address: _____
_____	_____
Phone: (        ) _____	Phone: (        ) _____
Pastor/Director: _____	Pastor: _____
Missions Director: _____	Missions Director: _____
Pastor/Staff Worker who knows you best: _____	Pastor who knows you best: _____
Email: _____	E-mail: _____

*Please circle the name of the church leader/staff worker above who will be most involved in this j-Team ministry with you.*

Please complete supplemental information if willing, then continue on to page 4, which is required.

**SUPPLEMENTAL INFORMATION (OPTIONAL)**

- Age: \_\_\_\_ Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_
- Country of Citizenship: \_\_\_\_\_
- Gender:     Male     Female
- Marital status:  Single     Engaged     Married     Widowed     Separated     Divorced     Divorced/Remarried  
 Wedding date / Expected date of marriage: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_
- Have you ever been convicted of a felony or misdemeanor?  No     Yes \_\_\_\_\_
- Have you been under medical, psychological, or psychiatric care in the past two years?     No     Yes *If yes, please explain on a separate sheet.*
- Do you have any history of alcohol or substance abuse, anorexia or bulimia?  No  Yes *If yes, please explain on a separate sheet.*

## TEAM LEADER QUESTIONNAIRE

---

### Please answer the following questions on a separate sheet of paper:

1. Please enclose a 1-page testimony that describes how and when you became a Christian and the major influences on your spiritual development.
2. Describe your current devotional life and how you have grown spiritually in the past year.
3. Why do you want to participate in Asian Access' j-Teams program to Japan?
4. What Christian ministries or activities are you currently involved in?
5. Describe your involvement in your local church (participation, leadership positions, etc.).
6. What experiences, training or responsibilities have you had which will equip you for (a) leadership and (b) cross-cultural ministry?
7. How does your family feel about your involvement in missions?

### REFERENCES

List at least five names, addresses, phone numbers, and number of years known of people who will fill out your reference forms. List people who have known you for a minimum of one year. You must have a pastoral reference and 4 others from the remaining categories. If your reference is a Christian, they should fill out the Spiritual Reference. If your reference is not a Christian, they should fill out the General Reference. Do not include relatives, prospective team members, or someone you are dating.

- |  |  |
|--|--|
| 1. Pastor ( ) years:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____   | 2. Employer/Teacher ( ) years:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____                   |
| 3. Leader who has observed you in a Christian context ( ) yrs:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____ | 4. Someone who has been in a group you have led:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____ |
| 5. A close friend ( ) years:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____                                   | 6. A close friend ( ) years:<br>Name: _____<br>Address: _____<br>Phone: ( ) _____<br>E-mail: _____                     |

We may request additional references from the individuals listed.

In order to guarantee confidentiality to those who are references, you may waive your right to review your file. If you do not waive this right, references may be less candid, knowing their comments are not confidential. Please read, check one box, and sign below.

- I waive my right** to a review of my references according to the Freedom of Information Act and the Family Educational Rights and Privacy Act of 1974.
- I do not waive my right** to personally examine references and file material submitted in connection with this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Send this completed application to:** Asian Access • j-Teams Coordinator • P.O. Box 200 • San Dimas, CA 91773 USA

